

## Winter Sports Application Form

**2<sup>nd</sup> September 2023 to 24<sup>th</sup> March 2024**

**(With the exception of Christmas- Sports will be closed between 16/12/2023 until the 06/01/2024)**

This document offers permit options which must be obtained by commercial, educational, training providers operating in Wandsworth parks, commons and open spaces.

### Booking Procedure

- a) Please fill in the required fields on the application form.
- b) Once the form has been completed and signed, please return the form to [wandsworthsports@continental-landscapes.co.uk](mailto:wandsworthsports@continental-landscapes.co.uk).
- c) We will contact you to confirm your booking after we have been able to process your application. Alternatively, if there are any issues with your booking, we will contact you to check how you would like to proceed with your application.

### Priority Bookings (Terms& Conditions)

- a) You must return the application form(s) by no later than the **30<sup>th</sup> June 2023**.
- b) Bookings after this date will be dealt with on a first come basis, subject to availability.
- c) Forms submitted before the **30<sup>th</sup> June 2023**, will be processed and all successful bookings will be confirmed by the **18<sup>th</sup> July 2023** (schools) and by **11<sup>th</sup> August 2023**(for teams and individuals).
- d) We will consider your previous year's bookings and where possible offer you the same venue(s).
- e) Please contact us if you do not receive confirmation for your booking by the **22<sup>nd</sup> August 2023**.

### Billing

You will be invoiced as soon as your request has been processed and payment is due upon receipt of the invoice(s). However, for schools within the Wandsworth borough, payment is due within 30 days of invoicing.

### Net& Posts for Football Pitches (Weekend use)

- a) Nets and posts are included in the cost of booking(s) for all Senior, Intermediate and 9v9 pitches only- with the exception of Garrett Green and King Georges' Park as hirers will need to supply their own equipment, ie nets at both sites. No goal posts or nets are provided for 7v7 or 5v5 pitches.
- b) Nets can be found in the changing rooms and will be issued by the attendant on site on the day of your booking.

### Changing Rooms

- a) Changing rooms are designed to be shared with other teams/ school. Continental Landscapes Limited cannot be held responsible for any loss or damage to any property.
- b) All children must be accompanied by a responsible adult.
- c) No studded/ muddy footwear is allowed to be worn within the pavilion.

- d) You must clear up any litter from the changing rooms and from the pitches produced by your team/school etc. You will be provided with a black bin-liner by the attendant on the day.
- e) No Alcohol policy- if any team/individual is found with possession of alcohol or under the influence of alcohol within our changing rooms, their use of the facility will be revoked, and they will be asked to leave the premises.
- f) No illegal substances- if any team/ individual is found in possession of any illegal substance(s), Continental Landscapes Limited will automatically contact the Police and a ban will be placed upon the team/individual.

### Advisory-Tape is not permitted to set up nets

A joint decision has been made between Continental Landscapes and Wandsworth Borough Council to stop the use of any tape on goal posts to set up nets. When setting up your nets, you will need to use Velcro straps or clips.

### Prices

Prices are set by Wandsworth Borough Council and are subjected to review on the 1<sup>st</sup> January of each year. New prices will be applied from the 1<sup>st</sup> April 2023.

### Session Offered:

- a) **Senior pitches**- Morning slots between 1000-1200 hours and afternoon slot between 1400-1600 hours.
- b) **Youth pitches** (INT, 9v9, 7v7 &5v5) - Morning slots 1000-1200 hours, noon slot between 1200-1400 hours and afternoon slot between 1400-1600 hours.
- c) **Hourly bookings**- Permitted Monday-Fridays (schools only).

### Winter Provisions

	Battersea Park	Garratt Green	Garratt Park	King George's Park	Tooting Common	Wandsworth Common	Wandsworth Park
<b>11v11</b>	<b>1</b>	x	<b>1</b>	<b>2</b>	<b>4</b>	<b>6</b>	<b>3</b>
<b>INT</b>	<b>1</b>	x	x	<b>1</b>	x	x	
<b>9v9</b>	x	x	x	<b>2</b>	x	<b>3</b>	x
<b>7v7</b>	<b>3</b>	x	x	<b>2</b>	<b>3</b>	<b>4</b>	x
<b>5v5</b>	x	x	x	x	<b>2</b>	x	x
<b>Floodlit</b>	x	x	x	x	<b>1</b>	x	x
<b>Junior Rugby</b>	x	x	x	<b>1</b>	x	<b>1</b>	x
<b>Senior Rugby</b>	<b>1</b>	<b>2</b>	x	x	x	x	x
<b>General Area</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>2</b>	<b>4</b>	<b>4</b>
*No changing rooms available at Garratt Green and King Georges Park							
**Hirers will need to supply nets and equipment at Garratt Green and King George's Park							



## Additional Booking Request

<i>Sports/ Activity:</i>	
<i>First Choice Venue:</i>	
<i>Contingency Venue:</i>	
<i>Pitch/Area:</i>	
<i>Number of Pitches required:</i>	
<i>Timeslot(s) required:</i>	
<i>Number of participants</i>	
<i>Do you need changing rooms?</i>	

### Dates

September	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30		
October	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
November	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	
December	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
January	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
February	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29		
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If you require further bookings, then please email us with the information required.

If you have any comments or additional information that you'd like to add then please let us know. This information will be taken into consideration when we process your booking.

## Hiring Agreement

- a) I acknowledge that hiring Wandsworth Borough Council's parks, commons and/or open spaces for winter sports are subject to fees. Fees are charged based on the activity and choice of venue (please see price list for further information).
- b) I understand that by completing this application does not mean that I have permission to hold the session and Continental Landscapes may ask me to provide them with more information before my application is processed.
- c) By submitting this application form, I claim full authority of my organisation/team to make this application on their behalf and certify the information I provide is accurate.
- d) I agree to pay all fees in relation to the winter sports permit, as invoiced by Continental Landscapes on behalf of Wandsworth Borough Council.
- e) I acknowledge that once the booking confirmation is accepted, no refunds or credits are offered for cancellations made within 7 days of the booking date.
- f) I understand that in certain circumstances, Continental Landscapes in conjunction with Enable Leisure & Culture may need to cancel or issue a temporary grass ban (this may be due to poor weather conditions that might result in your planned activity causing damage to the grounds). In which case, credits/refunds will be offered or alternatively, the permit can be transferred to a different date and time depending on availability. Refunds will be processed at the end of the winter season.
- g) I recognise that if I cancel the booking on the day, I will have up to 24 hours to notify Continental Landscapes of the reason why the booking has been cancelled. Each cancellation request will be examined by Continental Landscapes and a refund or credit note is not guaranteed, this will be decided at Continental Landscapes' discretion.
- h) I accept full responsibility that my organisation/team will confirm to all legal requirements and abide by the terms and conditions and the byelaws of Wandsworth Borough Council's parks, commons and open spaces.

### GDPR- 'Your Privacy'

All of the data we collect is privacy protected and maintained within our sports booking system provided by Gladstone, a leading sports booking software. Any data that is collected on these forms will be inputted into Gladstone and the information will be destroyed once it's no longer necessary.

From time to time, it may be necessary for Continental Landscapes to share data with Enable Leisure & Culture, who act as agents on behalf of Wandsworth Borough Council. The information is shared to enable council appointed officers to consult with site hirers about potential sports development opportunities at specific sites, to ensure Wandsworth Borough Council are meeting the needs of the local community. Other types of data shared relate to the booking numbers and income generated at each site. In these cases, the data will be shared in an aggregated and anonymised way to protect your details with the utmost privacy.

**Signed by Applicant:**

**Name of Applicant:**

**Date Submitted:**

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